

## **Employment Application**

Notice: All applicants who are offered a position with the Company must provide evidence which verifies the applicant is legally eligible for						
employment in the USA and will be required to be screened for illegal drug use; before hired, and periodic drug screening may be required during the length of your employment.						
Application Date:						
This application is valid for 30 calendar days after this application date.						
Equal opportunity employer: The company policy is to provide equal opportunity with regard to all terms and conditions of						
employment. The company complies with federal and state laws prohibiting discrimination on the basis of race, color, religion, sex, national origin, disability, veteran status, age or any other protected characteristic.						
national origin, disability, veterali statt	is, age of any other protected	Characte				
				-		
Last Name	First Name		Middle Initial		Social Security #	
Home Phone	Cell Phone		-		Email address	
Home address					Driver's License #	
What is the best way for us to co	ontact you? 🗌 Home pho	one 🗌	Cell phone	Ema	ail Text to cell phone	
How did you hear about us?						
Are you employed now? When are you available for employment?						
Have you been employed here before? If yes, what date/s what position/s						
What is your expected hourly pay rate \$What shift are you applying for?						
1 <sup>st</sup> Shift: 7:00 AM ~ 3:30 PM generally						
2 <sup>nd</sup> Shift: 5:30 PM ~ 2:0	0 AM generally					
Would you be willing to work ov	ertime if required?	Yes	or	No	(circle one)	
If No, explain:						
Would you be willing or able to work a different shift? Yes			or	No	(circle one)	
If No, explain:						
Would you accept a full-time position? Yes		Yes	or	No	(circle one)	
Would you accept a part-time position? Y		Yes	or	No	(circle one)	
Do any of your friends or relatives work here? Yes or N			No (circle	e one) _		
					Name	
Have you ever been fired or asked to resign from a job OR have you had gaps in employment? If yes, explain.						

Do you have any job-related *special training* or *skills* for the position in which you are applying?

3859 Roger B. Chaffee Memorial Dr. SE Grand Rapids, MI 49548-3402 Phone (616) 243-6996: Fax (616) 243-9874 Page 1 of 4 <u>Revision:</u> 07-14-2016

## Employment Experience:

Place an X by the employer(s) you DO NOT want us to contact. List your most recent employer first.

Employer	Contact Name			
Address	Job Title			
Dates employed: from month/year	to month/year			
Hourly rate/salary: starting rate	_final rate			
Work Performed	_ reason for leaving			
Employer	Contact Name			
Address	Job Title			
Dates employed: from month/year	to month/year			
Hourly rate/salary: starting rate	_final rate			
Work Performed	_ reason for leaving			
Employer	_ Contact Name			
Address	Job Title			
Dates employed: from month/year	to month/year			
Hourly rate/salary: starting rate	_final rate			
Work Performed	_ reason for leaving			
Employer	Contact Name			
Address	Job Title			
Dates employed: from month/year	to month/year			
Hourly rate/salary: starting rate	_final rate			
Work Performed	_ reason for leaving Dr. SE Grand Rapids, MI 49548-3402			
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## **Educational Background:**

GED? Yes or No (circle one)					
High School:	Location:				
Course of Study	_ Did you graduate? Yes or No (circle one)				
Vocational Training:	Location:				
Course of Study	_ Did you graduate? Yes or No (circle one)				
College:	Location:				
Course of Study	_ Did you graduate? Yes or No (circle one)				
Other education or additional information about myself, special interests, skills or hobbies:					
Explain					

**References:** Provide a list of employment references who can attest to the skills and qualifications that you have for the job you are applying for.

Name	How known/affiliation	Contact Information		

I authorize Model Die & Mold, Inc. to check my references. I certify that all the information submitted by me on this application is true and complete, and I understand that if any false or misleading information, omissions or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.

If hired, I agree to conform to the company's rules and regulations, and I understand that these rules and/or the employee handbook do not form a contract of employment either expressed or implied, and I agree that my employment and compensation can be terminated, with or without cause and with or without notice, at any time, at either my or the company's option.

I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the forgoing.

I expressly authorize, without reservation, the employer, its representative, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume' or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this application remains current for 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

Applicants Signature\_

Date:

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